

[MODULE / PROCESS] IMPLEMENTATION

Executive Summary | [ERP System Name]

Prepared for the [Client] Board of Directors • [Month Year]

Purpose

[Client]'s [function] team, supported by Turning Point Consulting, completed testing and implementation of the [module/process] in [ERP system]. This summary presents the approach, controls, and outcomes for the Board's review.

Results at a Glance

Metric	Result
<i>Environments tested</i>	<i>[Pilot, then Live]</i>
<i>Scope</i>	<i>[e.g., historical records for FY2024–2026]</i>
<i>Go-live outcome</i>	<i>[e.g., 100% success rate, no exceptions]</i>
<i>Impact to prior reported results</i>	<i>[e.g., no net change to previously reported balances]</i>

Approach

The project team first configured the supporting structure required by the implementation, then tested the full process in a Pilot environment configured to mirror Live conditions, before repeating the same process in the Live environment. [Add one to two sentences naming the specific configuration steps and migration/process tool used.]

Key Financial / Operational Control

A central safeguard of this implementation: [describe the specific risk being controlled for — e.g., previously recorded activity must not be duplicated or restated]. To prevent this, [describe the specific control mechanism in plain terms, avoiding system jargon]. This preserves [auditable detail / accountability] without [duplicating or restating prior results].

Quality Assurance

During Pilot testing, the team identified and corrected the following categories of issues before they reached the Live environment:

- [Issue category 1]
- [Issue category 2]
- [Issue category 3]

Each issue was resolved and re-tested prior to sign-off, using the same validation steps applied to every batch or transaction.

Conclusion

[Module/process] was implemented in the Live environment with [outcome, e.g., a 100% success rate] following completion of Pilot testing. [State current state of data/records.] Detailed test evidence and methodology are documented in the accompanying audit report.

Project Contributors

- [Name] — Turning Point Consulting (Project Lead)
- [Name], [credential] — [Title]
- [Name] — [Title]

Prepared by: [Name], Turning Point Consulting

Date: [Date]